



Republic of the Philippines
Department of Agriculture
Bureau of Fisheries and Aquatic Resources
BIDS AND AWARDS COMMITTEE OFFICE
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MINUTES OF PRE-BID CONFERENCE

- Date :** January 28, 2020
- Time :** 1:00 PM (Monday)
- Venue :** BFAR Legal Division Conference Room, 2nd /F PCA Bldg., Elliptical Road, Diliman, Quezon City
- Agenda:** **Pre-Bid Conference** for Bid Reference No.2020-03 entitled **“SUPPLY AND DELIVERY OF AUTOMOTIVE DIESEL OIL, GASOLINE AND LUBRICANTS FOR 2 UNITS MULTI-MISSION OFFSHORE VESSELS (MMOVs), 14 UNITS MCS PATROL VESSELS, M/V DA-BFAR AND F/B TAMBAKOL FOR CY 2020”.**

- Attendance :** **BIDS AND AWARDS COMMITTEE (BAC)**
1. Atty. Michael S. Andayog–*Vice-Chairman*
 2. Ms. Sandra Victoria R. Arcamo– *Member*
 3. Ms. Marylou V. Cabello - *Member*
 4. Mr. Nazario C. Briguera - *Member*
 5. Mr. Marc Lawrence J. Romero- *Member*

TECHNICAL WORKING GROUP (TWG)

4. Mr. Zaldy Perez
5. Ms. Maribeth M. Quimpo
6. Mr. Francis Acel Cabrera
7. Ms. Jocelyn Lucero- for Wilhemina Pearl Guliman

END-USER

6. Engr. Don George Tana

OBSERVER/S

None

BAC SECRETARIAT

7. Mr. Christopher C. Baculi
8. Ms. Jeanne Laurice C. Segovia

BIDDER/S

9. Mr. Cesar Drilon Jr. – ADMC/Shell

10. Mr. Alvin Becing – Petron
11. Mr. Kristoffer “Jason” Quisa – Petron

The Pre-Bid Conference for the above-mentioned procurement project consists of one (1) lot held at the BFAR–Legal Division Conference Room 2nd/F PCA Building, Elliptical Road, Diliman, Quezon City. It was called to order at 1:00 PM by Atty. Michael S. Andayog, the Vice-Chairman of the Bids and Awards Committee (BAC) and presiding officer at that time.

1. The Vice-Chairman stated the purpose of the pre-bid conference which is to present legal technical and financial requirements for the bidding projects and to clarify if there are certain points for the bidding project with Bid Reference No. 2020-03 for the supply and delivery of automotive diesel oil, gasoline and lubricants for 2 units Multi-Mission Offshore Vessels (MMOVs), 14 units MCS Patrol Vessels, M/V DA-BFAR and FB Tambakol for CY 2020 and the approved budget of the contract amounting to Php91,387,906 pesos and 36 centavos.

2. The following were discussed:

- End-User for the overview of what will be going to be bid-out.
- The Bidder from Shell raised one point on the need of gasoline for marine vessel. This was answered affirmatively by the End-User that gasoline is for the rubber/speed boats.
- Bidder from Shell raised the issue and suggested if possible to segregate the procurement of fleet card on M/V DA-BFAR and FB Tambakol since this is one (1) lot. BAC refers the issue to the End-User for their resolution. The Vice-Chairman mentioned that decision of the End-User on the issue on possible segregation of the fleet card for M/V DA-BFAR and FB Tambakol will be posted.
- Clarification on the supply of gasoline is for one (1) year, pricing depends on the existing price on the place of delivery, compliance with the DOE requirements.
- The technical specifications on page 77 of the Bidding Documents was clarified on the unleaded gasoline specifications from N91 to 95 RON which is the Octane content, and the SAE 15W40 for lubricant, which is the specs of the oil primarily used for marine engine.
- The Bidder clarified the 95N MMOV 5001 rubber boat for gasoline unleaded on page 77 of the bidding documents which is to be corrected from 95N to 95 RON and M/V DA-BFAR premium multi-grease from Premium Multi-Grease 62 to Premium-Multi Grease 2. The Vice-Chairman advised BAC Secretariat to reflect the corrections in the Bid-Bulletin.
- Bidders are required to state compliance to comply or not comply as provided in the rightmost table in the technical specifications.
- It was clarified that there is no quantity indicated on the gasoline due to price fluctuation.
- Additional mandatory requirements, a Certification that the bidder has more than 1 depot/terminal per region.

- BAC discussed also the bid forms, checklist and bid envelope requirements for bidders, proper sealing and labeling of bids.
- The Checklist for Bid Envelopes for Bidders under Class “A” documents in Table “I” - Certification of Site Inspection signed by Engr. Don George R. Tana, OIC, VOC-MRG will be stricken out.

2. The schedule and venue of the procurement activities were also discussed:

PROCUREMENT ACTIVITY	DATE	TIME	VENUE
DEADLINE OF SUBMISSION OF BIDS	February 10, 2020 Monday	12:30 PM	BFAR-BAC OFFICE 3 rd Flr. PCA Bldg., Diliman, Q.C.
DATE OF OPENING OF BIDS	February 10, 2020 Monday	1:00 PM	BFAR-Legal Division Conference Room 2 nd Flr. PCA Bldg., Diliman, Q.C.

3. Other matters:

- It was noted that observers were invited but did not confirm attendance.
- The prospective bidders were advised that Supplemental Bid Bulletin for the said procurement project shall be posted in the PhilGEPS, Bureau’s website and bulletin board.

There being no other matters and clarifications to be made, the Pre-Bid Conference adjourned at 2:00PM.

Prepared by:

Original signed

CHRISTOPHER C. BACULI

BAC Secretariat

Noted by:

Original signed

MADELEINE E. MANAPAT

Head, BAC Secretariat

Approved by:

Original signed

ATTY. MICHAEL S. ANDAYOG

Vice-Chairman, BAC