



Republic of the Philippines
Department of Agriculture
Bureau of Fisheries and Aquatic Resources
BIDS AND AWARDS COMMITTEE OFFICE
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MINUTES OF PRE-BID CONFERENCE

Date : November 16, 2020
Time : 10:00 AM
Venue: Videoconferencing via “Zoom” application.

Agenda : Pre-Bidding Conference for Bid Reference No. **2020-30** entitled
“SUPPLY AND DELIVERY OF (FRP) SUPPLIES AND MATERIALS, FABRICATION TOOLS AND ACCESSORIES, UNDERWATER FITTINGS, MARINE ENGINES AND BAMBOO OUTRIGGERS FOR THE CONSTRUCTION OF 350 UNITS 30 FOOTER FRP BOATS.”

Attendance : **BIDS AND AWARDS COMMITTEE**
1. Atty. Benjamin F.S. Tabios, Jr. – Vice Chairman
2. Mr. Marc Lawrence Romero – Member
3. Ms. Mary Joy A. Malvas – Member

BAC SECRETARIAT
4. Ms. Madeleine E. Manapat
5. Ms. Jenelyn D. Lazare
6. Ms. Gabrielle Monica B. Perez

END-USER/PROVISIONAL MEMBER
7. Mr. Pierre Easter L. Velasco - BFAR-NMFDC

BIDDER/SUPPLIER
8. Mr. Jay Ralph Barrantes – *HLYC Trading*
9. Mr. Bombee Umali – *Izzo Industrial Supply*
10. Mr. Wilson Roque – *Chill Persha Enterprise*

CALL TO ORDER	The Pre-Bid Conference for the above-mentioned procurement project was consisting of ten (10) lots, held at the OSC Conference room, 3rd Flr. PCA Bldg., Diliman, Quezon City and video-conferencing via “Zoom” application. Upon ascertaining a quorum, the meeting was called to order at 10:00 AM and was presided by Atty. Benjamin F.S. Tabios, Jr., Vice-Chairman, of the Bids and Awards Committee.
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Discussion:

BID DOCUMENTS

INVITATION TO BID

During Pre-bid Conference bidders were informed that due to the Postponement of the scheduled Pre-bid Conference, the Deadline of submission of bids and Bid Opening Conference is re-scheduled from November 24, 2020 at 9:30 a.m. to December 2, 2020 at 9:30 a.m.

Reflections of amendment through Supplemental Bid Bulletin no. 2 will be:

From	To
<p>7. Bids must be duly received by the BAC Secretariat through electronic submission in accordance with the BFAR-BAC procedure for online bidding as stated in the “Annex A, Bidder’s kit II to VI” simultaneously with the submission of the printed copies as indicated in the BDS Clause 15.</p> <p>The Bidder shall submit bids on or before <u>November 24, 2020 at 9:30 a.m.</u> at the BFAR-BAC Office, 3rd fl., PCA Main Bldg., Elliptical Road, Diliman, Q.C., and bac.eps@bfar.da.gov.ph.</p> <p>9. Bid opening shall be on <u>November 24, 2020 at 10:00 a.m</u> via video conference through “Zoom” application. Bids will be opened in accordance with the BFAR BAC procedure for online bidding as stated in the “Annex A, Bidder’s kit VII”. Late bids shall not be accepted.</p>	<p>7. Bids must be duly received by the BAC Secretariat through electronic submission in accordance with the BFAR-BAC procedure for online bidding as stated in the “Annex A, Bidder’s kit II to VI” simultaneously with the submission of the printed copies as indicated in the BDS Clause 15.</p> <p>The Bidder shall submit bids on or before <u>December 2, 2020 at 9:30 a.m.</u> at the BFAR-BAC Office, 3rd fl., PCA Main Bldg., Elliptical Road, Diliman, Q.C., and bac.eps@bfar.da.gov.ph.</p> <p>9. Bid opening shall be on <u>December 2, 2020 at 10:00 a.m</u> via video conference through “Zoom” application. Bids will be opened in accordance with the BFAR BAC procedure for online bidding as stated in the “Annex A, Bidder’s kit VII”. Late bids shall not be accepted.</p>

INSTRUCTIONS TO BIDDERS

NO QUESTIONS FROM BIDDERS

BID DATA SHEET

1. Mr. Bombee Umali of “Izzo” requested to BAC to amend the ITB Clause 5.3(b) for Lot no. 3 & 8 and to consider the single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC within five (5) years instead of two (2) only, prior to the deadline for the submission and receipt of bids since only few entities are procuring the “Underwater fittings” project.
2. In response to the said request, Mr. Pierre Velasco the End-user, recommended to the BAC that the said request can be consider in order to encourage more bidders to participate for this project and the BAC has agreed.

Reflections of amendment through Supplemental Bid Bulletin no. 2 will be:

From	To
<p>ITB Clause 5.3 (b)</p> <p><i>b. Lot 1-3,5-8,10 bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC within two (2) years prior to the deadline for the submission and receipt of bids.</i></p> <p><i>Lot 4 & 9 bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC within five (5) years prior to the deadline for the submission and receipt of bids.</i></p>	<p>ITB Clause 5.3 (b)</p> <p><i>b. Lot 1-2,5-7,10 bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC within two (2) years prior to the deadline for the submission and receipt of bids.</i></p> <p><i>Lot 3 & 8, bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC within five (5) years prior to the deadline for the submission and receipt of bids.</i></p> <p><i>Lot 4 & 9 bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC within five (5) years prior to the deadline for the submission and receipt of bids.</i></p>

GENERAL CONDITIONS OF CONTRACT

NO QUESTIONS FROM BIDDERS

SPECIAL CONDITIONS OF THE CONTRACT	NO QUESTIONS FROM BIDDERS
SCHEDULE OF REQUIREMENTS	NO QUESTIONS FROM BIDDERS
TECHNICAL SPECIFICATIONS	<p>1. Mr. Bombee Umali asked the End-user of what type of stainless will be requiring for Lot no. 3 and 8 – Underwater fittings.</p> <p>2. In response to the inquiry, Mr. Pierre Velasco said that they are requiring for steel type 304 and the bidder/supplier must submit a certification for steel type 304 during the delivery.</p> <p>3. Mr. Wilson Roque asked the BAC whether the staggered delivery is allowed, and the Vice-Chairman said that partial delivery is allowed as long as they can complete the delivery on or before the deadline, and the processing of payment will be after delivery completion.</p> <p><i>Reflections of amendment through Supplemental Bid Bulletin no. 2 will be:</i></p> <p><i>For Lot no. 3 - SUPPLY AND DELIVERY OF UNDERWATER FITTINGS FOR THE CONSTRUCTION OF 100 UNITS 30 FOOTER FRP BOATS.</i></p> <p><i>And</i></p> <p><i>Lot no. 8 - SUPPLY AND DELIVERY OF UNDERWATER FITTINGS FOR THE CONSTRUCTION OF 250 UNITS 30 FOOTER FRP BOATS.</i></p> <p><i>Additional Specifications:</i></p> <ul style="list-style-type: none"> • <i>All stainless steel materials must be type 304</i> • <i>During delivery, the bidder/supplier must submit a Certification stating that the materials were used during the fabrication of Underwater Fittings is stainless steel type 304.</i> • <i>Rudder assembly handle specs will be change from 10.63 in. to 13 in.</i> • <i>Brass pipe would be 7 inches in length (as seen in technical drawing)</i>
BIDDING FORMS	NO QUESTIONS FROM BIDDERS
CHECKLIST OF BID ENVELOPE REQUIREMENTS	NO QUESTIONS FROM BIDDERS
OTHERS	1. The Secretariat explained the Online Bidding Procedure and reminded the Bidders/Suppliers that they have to submit to both hard copies and

	soft copy of bidding documents.
ADJOURNMENT	There being no other matters and clarifications to be made, the Pre-bid Conference was adjourned at 11:00 AM.
CERTIFICATION	We certify that the foregoing is the true account of the Pre-bid Conference conducted this November 16, 2020.

Prepared by:

SGD. JENELYN D. LAZARE
BAC Staff

Noted by:

SGD. MADELEINE E. MANAPAT
Head Secretariat, BAC

SGD. ATTY. BENJAMIN F.S. TABIOS, JR.
Vice-Chairman, BAC